



USER GUIDE

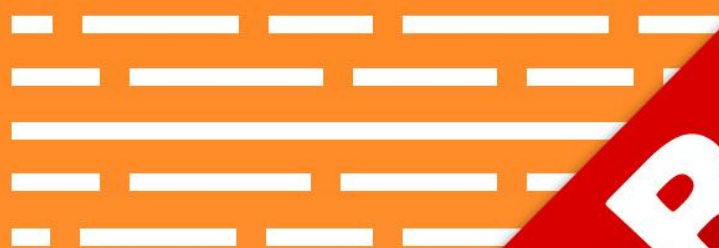
FREE

GUESTS CATALOG

A

B

C



BelVG



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1. Introduction to Guests Catalog

Save the track of your unregistered guests and turn them into regular clients with this extension. It facilitates collecting customer info in the admin panel for further communication with them. Accessing data of unregistered users who made the purchase is easy now. You will be able to look through customer emails, addresses, some of their credentials and export this info into CSV and Excel XML formats.

Key features:

- A new tab “Guests” in Customers category
- Quick access to information of unregistered buyers
- Guest information includes their emails, first/last names, phone&address, registration date
- Exporting guest data into CSV and Excel XML formats

Overall information

We require no payment for this extension, because it's the must-have one for your Magento-based store. We have received a lot of inquiries from our customers to create a feature of collecting unregistered users' info in the admin panel. We follow our clients' wishes, so we did it. Besides, all guest data is exportable to CSV and Excel XML formats.

Version & compatibility:

Version: 1.0. stable
Magento CE 1.4+, 1.5+,
1.6+

Make a little difference to your Magento store and enjoy new experience for no cost.

2. How to Install

Step 1. Check Permissions.

Make sure the "app", "js" and "skin" directories of your Magento and all directories inside them have full written permissions or set permissions on each directory equal to 777 or 0777.

Important! Change all permissions back after installation.

Read more about permissions [here](#).

Step 2. Disable Cache.

Log into Magento **Admin Panel** and go to **System** → **Cache Management** and disable cache.

Read more about Cache Management [here](#).

Step 3. Disable Compilation.

Log into Magento **Admin Panel** and go to **System** → **Tools** → **Compilation** and disable the compilation.

Step 4. Upload files

Upload all files and folders from folder "Install" to the installation directory of your Magento software using an FTP client.

Step 5. Re-login.

Log out and back into Magento **Admin Panel**.

Step 6. Final.

Go to Customers -> Guest

Disclaimer!

It is highly recommended to backup your server files and database before installing this module. No responsibility can be taken for any adverse effects installation or advice may cause.

Recommended you install on a test server initially to carry out your own testing.

Magento Admin Panel Global Record Search Logged in as admin | Monday, January 30, 2012 | [Try Magento Go for Free](#) | [Log Out](#)

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Latest Message: Magento's Imagine eCommerce Conference 2012 – Registration Now Open! [Read details](#) You have **1 critical**, **4 major**, **19 minor** and **42 notice** unread message(s). [Go to messages inbox](#)

Guests

Page of 1 pages | View per page | Total 4 records found Export to:

ID	Customer Email	Customer Firstname	Customer Lastname	Region	Postcode	Street	Telephone	Created
3	alexei.kukharenko@gmail.com	hgfh	hgfh	Alabama	534	gdg	gdgd	2011-12-01 13:26:05
16	belvgsystems@gmail.com	katyshka	test	Arizona	123456	rrr	rr	2011-12-03 15:34:30
21	fsdfs@fsfs.com	fsdfs	fds	Arizona	1233445	erere	ererer	2011-12-20 16:23:31
23	fsfsd@ddsasda.com	hfh	hfh	Alabama	543	gfdgd	gdgd	2012-01-23 16:10:24
2	gdgd@fst.com	gfdg	gdg	California	95131	1 Main St	San Jose	2011-11-29 16:03:37
4	tatiana.koz@gmail.com	tata	tata	Alabama	534	gdg	gdgd	2011-12-01 13:51:59
22	tret@gfd.com	trete	tret	Arizona	1233445	erere	ererer	2012-01-23 16:00:56
1	washik_1318599158_per@inbox.ru							2011-11-03 15:10:06



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If you have any questions, contact us by e-mail: store@belvg.com



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installation
and usage**



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of support**